

# Lot-Specific FMP Development Process

7

1

Landowner delivers signed agreement and payment to SLC.

2

Project Coordinator assigns FMP to approved consultant and introduces him/her to Landowner.

3

Consultant follows up with Landowner (cc's Project Coordinator), schedules site visit. Consultant confirms project with Digital Mapping Solutions.

4

Consultant prepares FMP narrative and receives GIS products from Digital Mapping Solutions. Edits are made as needed based on current conditions observed by consultant.

5

Draft is reviewed by SLC, and any edits or revisions are resolved by Consultant.

6

Final version is emailed to the Homeowner for approval. Digital Signature request is issued using AdobeSign by Project Coordinator to Landowner and SLC Executive Director.

Project Coordinator saves fully-executed FMP to database following the naming protocol\* and the Landowner receives confirmation email that plan is current and when it will expire/need to be updated.